
**Argyll and Bute Community Planning
Partnership**

**Helensburgh and Lomond Area Community
Planning Group**

8 February 2018



Agenda Item

Dates for future meetings – 2018/2019

Summary

The following report provides information relating to the proposed CPG meeting schedule for the period from August 2018 to June 2019. The proposed dates and times are detailed in the Appendix to the report.

1. Purpose

1.1 This report asks the Area Community Planning Group to consider and agree dates for meetings for the period from August 2018 to June 2019.

2. Recommendations

2.1 The Area Community Planning Group is asked to consider the dates for meetings as shown in the attached appendix.

3. Background

3.1 The dates for meetings of the CPG have already been agreed up until June 2018. The Council at its meeting held in November 2017 agreed a schedule of future meetings up till June 2019 including suggested dates for the Area CPG meetings.

3.2 According to the Terms of Reference the Area Community Planning Group should agree the schedule of meetings.

4. Detail

4.1 All Area CPG meetings are held on a quarterly basis in the months of May, August, November and February in line with the Terms of Reference which were agreed by the Group in March 2015. This cycle ties in with the meetings of the CPP Management Committee and allows for discussion to take place on the

relevant Outcomes prior to them being discussed by the Management Committee. .

- 4.2 The meetings of the Helensburgh and Lomond Area CPG will take place in the months of May, August, November and February and although historically they have been held in Helensburgh, there has been discussion around the possibility of moving the meetings around the whole area. All meetings commence at 10am. Members should note that the meeting scheduled in May 2018 has been moved to take place on Thursday 17th May 2018.
- 4.3 The pre-agenda process begins some weeks earlier, with meetings being held with the Chair and Vice-Chair to discuss the format of the agenda. A proposed schedule for the meetings is attached as an Appendix to this report.

5. Conclusions

- 5.1 The CPG is asked to consider the suggested dates and to decide on venues for the meetings for the period from August 2018 to June 2019.

6. SOA Outcomes

- 6.1 This report does not link to any specific Outcome as it relates to the administrative arrangements.

Name of Lead Officer

Shirley MacLeod, Area Governance Manager

For further information please contact:

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Appendix – Dates for future meetings

Call Out E-mail	Pre Agenda	Front Sheet Agenda Issue	Full Pack Agenda Issue	COMMUNITY PLANNING GROUP	Venue	Start time
Thursday 28 th June 2018	TBC	Thursday 12 th July 2018	Thursday 2 nd August 2018	Thursday 9th August 2018	TBC	10.00am
Thursday 27 th September 2018	TBC	Thursday 11 th October 2018	Thursday 1 st November 2018	Thursday 8th November 2018	TBC	10:00am
Thursday 13 th December 2018	TBC	Thursday 10 th January 2019	Thursday 31 st January 2019	Thursday 7th February 2019	TBC	10:00am
Thursday 28 th March 2019	TBC	Thursday 11 th April 2019	Thursday 2 nd May 2019	Thursday 9th May 2019	TBC	10:00am